



## Zabar Family Scholarship Program

### APPLYING FOR AN ACADEMIC SCHOLARSHIP FROM THE PRESERVATION LEAGUE OF NEW YORK STATE

The Preservation League of New York State is pleased to launch the **Zabar Family Scholarship Program**. Academic scholarships are open exclusively to Preservation League Student Members. These scholarships are intended to help defray expenses relating to your education. Three (3) individual scholarships of \$1,000 each will be awarded annually during the spring semester.

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#### *Eligibility Criteria*

- You are either currently or will be enrolled in the Spring, 2019 in college or university, or pursuing a post-graduate degree in New York State.
- You are a Preservation League Student Member.

Note: if you are not yet a Student Member of the Preservation League and would like to join, please contact us at [scholarships@preservenys.org](mailto:scholarships@preservenys.org) to sign up. Memberships are free for students enrolled at Columbia, Cornell, Pratt, SVA and U@Buffalo. Students enrolled at other schools are also encouraged to join for an annual Student Membership fee of \$35.

- You are studying the field of historic preservation, architecture, or another related field. *Because historic preservation is a field of many skills and interests, the scholarship review committee maintains flexibility in considering your academic studies and experience.*
  - You are a permanent resident of the United States.
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#### *Application process*

##### *Q: What is the deadline for applying for a Zabar Family Scholarship?*

**A:** The deadline for receiving your completed application and supporting documents is midnight on **February 14, 2019**.

##### *Q: What additional information/documents must accompany my scholarship application?*

**A:** Applications must be supported by your **essay** (no longer than 500 words), a **current transcript** from your college, university or post-graduate degree program, and one **letter of recommendation** from a person qualified to assess your work.

##### *Q: How do I submit my scholarship application and supporting materials?*

**A:** Your application and all supporting materials must be emailed to [scholarships@preservenys.org](mailto:scholarships@preservenys.org). We can only accept applications and supporting materials until midnight on **February 14, 2019**. If you are having trouble emailing your materials, please contact the Preservation League at (518) 462-5658 x 19. We also encourage you to use the checklist included at the end of the application form to ensure that you are submitting all the required materials.

***Q: After I submit my scholarship application, will I hear if it was received?***

**A:** Yes. You will receive a confirmation email within a few days of submitting your application. If you do not receive this confirmation email, please call (518) 462-5658 x 11.

***Q: Will Preservation League staff read my scholarship application?***

**A:** No. Preservation League staff are available to answer any questions you might have during the application process, but we cannot read or comment on any application materials.

***Q: How and when will I be notified if I have been selected to receive a scholarship?***

**A:** All applicants will be notified of the selection committee's decision via email on **Friday, March 22**.

***Q: If I am selected to receive a scholarship award what happens next?***

**A:** In addition to being notified by email, Zabar Family Scholarship award winners will receive an official award announcement by regular mail from the Preservation League of New York State. A scholarship award acceptance letter will be included with your award announcement. In order to receive your scholarship, **you must sign and return one copy of your scholarship award acceptance letter within 45 days or the scholarship will be forfeited. We also ask you to submit your photo** so we can announce your award with your photo on our website, on social media and in our print publications.

***Q: When will I receive my scholarship award?***

**A:** You will be invited to attend the League's Excellence in Preservation Awards Program on **May 9, 2019** in New York City to receive your scholarship award. However, if you are unable to attend the Awards Program in person, the League will mail your scholarship check to you at the address on your application. **Please note: in order for the League to send you your \$1,000 scholarship check, we must receive a signed copy of the award announcement letter.**

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### ***Selection procedures and policies***

- An independent selection committee of no fewer than 3 and no greater than 5 people will consider all complete applications.
  - Unless you send a written statement to the contrary, scholarship award winners authorize the Preservation League to publish their photograph and award story on our website, on social media and in our print publications.
  - Scholarships cannot be awarded to the same applicant for two consecutive years.
  - Members of the Preservation League Board of Trustees, Trustees Council, staff and their immediate family members are not eligible to apply.
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